TULIP Insurance Program

Tenant Users of Premises of County of Los Angeles

County of Los Angeles

SPECIAL EVENTS LIABILITY INSURANCE PROGRAM

PROVIDING:

COMMERCIAL GENERAL LIABILITY
$1,000,000 PER OCCURRENCE / $ 1,000,000 GENERAL AGGREGATE

FOR PERMITTED SPECIAL EVENTS HELD

ON COUNTY OF LOS ANGELES PROPERTY

Formerly Known as TULIP Program
County of Los Angeles is automatically granted additional insured status on the certificates purchased through the SELIP Program
SELIP Certificates are Pre-Approved by the County of Los Angeles

Contact number: (949) 349-9825

ON-LINE SELIP APPLICATIONS AT:
https://riskmanagement.lacounty.gov/
https://gatherguard.com/

Note: Beach related activities except Weddings are not approved SELIP activities. Event sponsors might obtain required insurance through https://www.phly.com/products/SpecialEventsIns.aspx

Arthur J. Gallagher Risk Management Services, Inc. *Irvine, California* *AJG CA License No. 0726293*

Tenant Users of Premises of County of Los Angeles

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WHAT IS THE SPECIAL EVENTS LIABILITY INSURANCE PROGRAM:

This policy was designed to provide liability protection for Public Entities that permit public events to be held on the Public Entity's owned or managed property.

Parties who use County facilities operated by concessionaires, such as Raging Waters, cannot utilize the SELIP Program to obtain insurance. Please refer to your use permit for insurance requirements.

Examples of event classifications:

1. A group of citizens wants to hold a block party and requests a street closure.

2. A religious group wants to hold a service in a public park.

3. A parade, street fair, sidewalk sale, a wedding, reunion or social gathering taking place on Public Entity property or in an entity owned or managed facility.

These are just some of the most common examples. Consult the attached Event Schedule for a full range of eligible activities.

When the event holder contacts the Public Entity for a permit or permission to use a Public Entity facility they would be informed of the insurance requirement and offered the opportunity to access the Master Policy. We can provide a simple handout with a toll free number the event holder can access for additional information or a quotation.

HOW DOES THE SPECIAL EVENTS LIABILITY INSURANCE PROGRAM WORK?

The event sponsor will go to https://riskmanagement.lacounty.gov/ or https://gatherguard.com/ , click on the "INSURANCE" tab, scroll down to the "SELIP" heading, and click on "VISIT SELIP" link. Next, click on "Get a Quote" and pick Event type. Then fill in the venue by name or address, and complete the remaining steps of the form to obtain the online quote. For further assistance, call a customer service representative at (949) 349-9825 to walk you through the process of determining the correct special event and activities, and what coverage the Public Entity requires. If the event sponsor elects to use the proposed insurance program, they will need to pay the amount of the premium directly online via a payment by credit card option. Upon receipt of payment, a Certificate of Insurance will be issued. Please refer to attachment at end of this brochure for step by step instructions on how to get a quote.

At the end of each month, AJG will provide the County of Los Angeles with a copy of all the event sponsors who have been issued coverage through the program. This report includes the name of the sponsor, event name and location, the premium paid, and department requesting the coverage. A copy of each certificate issued will be attached to this report. The County of Los Angeles will also receive a claims status report of any new or ongoing claims.

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1. **Carrier:** One Beacon Insurance Company (AM Best Rated A XII), Admitted
   Atlantic Specialty Insurance Company

2. **Policy Forms**: Commercial General Liability-New Occurrence Form and Liquor Liability

3. **Policy Limits**:
   $2,000,000 General Aggregate
   $1,000,000 Per Occurrence
   $1,000,000 Products/Completed Operations
   $1,000,000 Personal and Advertising Injury
   $1,000,000 Fire Damage Limit Medical Payment Unit
   $ Excluded Medical Payments (Any One Person)

Third Party Property Damage Insurance Program

Loss Limit: Aggregate per Event / Occurrence	**$1,000,000**
Deductible	**$0 for Rented Premises**

Host Liquor Liability

Each Common Cause Limit	**$1,000,000**
Aggregate Limit	**$1,000,000**

4. **Claims:**
   Claims will be reported directly to One Beacon Entertainment at 877-248-3455, or . emailing entertainment-claims@intactinsurance.com . It is the responsibility of the event sponsor to report any known claims to the carrier. The County of Los Angeles will also receive monthly claim reports with updated claim statuses.

5. **Additional Insured:**
   The following may be added as "Additional Insured" for a charge:

   a) Adjacent property owners, public or private who grant the Public Entity or the certificate holder access via their premises.

   b) Public Entity organizations, as pre-approved by the Master Policy holder.

   c) Event sponsors other than tobacco and alcoholic beverage manufacturers.

6. Exclusions:

The policy contains the following exclusions: Total Pollution; Asbestos; Silica Dust or Toxic Substances; Voluntary Labor; Employment Related Practices; Assault & Battery; Abuse and Sexual Molestation; Professional Liability; Absolute Liquor Liability; Animal Bite; Medical Payments; Computer Related Problems; Amusement Devices; Punitive or Exemplary Damages; Unscheduled Activities; Pyrotechnics (fireworks); Athletic Participant; Independent Contractors.

7. Premium for individual certificate holders will be determined by the exposure and attendance. Class I Risks are those with low or minimal exposure, Class II risks average or medium exposure, Class III risk heavy exposure. Class IV risks require carrier approval, and Class V risks where the exposure is too great for the program are excluded from participation. Host Liquor Liability coverage is provided for Classes I and II at no additional premium charge. Host Liquor provides coverage when "No Liquor is Sold or Included in the Ticket Price." Liquor Liability coverage is required for all other events that sell liquor or when liquor is included in the ticket or admission price. Liquor Liability for licensed professional bartenders or caterers is not provided. They must provide proof of Liquor Liability coverage and are required by law to have their own coverage. Liquor Liability rates are also provided in the attached Class and Attendance rating tables. The following is a schedule of exposures by class:

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CLASS I EVENTS – LOW EXPOSURE	
Anniversary Parties	Electronics Conventions
Antique Shows	Face Painters
Art Festivals	Fashion Shows
Art Festivals and Shows	Flower and Garden Shows
Auctions	Fund Raising Dinner
Auto Shows – Auto Static Only	Funeral Service
Award Presentations	Graduations
Baby Shower	Harvest Festivals – No Farm Implements or Equipment
Ballet or Other Classical Dance Shows	Equipment
Balloon Artists	Holiday Events & Parties / Gift Exchanges
Banquets	Home Shows
Baptism	Jazz and Jam Concerts – Indoors
Bar Mitzvahs / Bat Mitzvahs	Jewelry Maker
Bazaars	Job Fairs Indoors
Beauty Pageants	Ladies Club Events
Belly Dancer	Lectures
Birthday Parties	Luncheons
Boat Shows (Dry Dock Only)	Meetings – Indoors
Body Building Contests	Mime
Book Signing	Mobile Home Shows
Bridal Showers	Pageants
Business Meetings and Shows	Poet
Business Parties	Poetry Reading
Camera Shows	Professional and Amateur Association Meetings
Card Shows	Puppeteer
Caricature Sketching	Quinceanera
Carolers	Recitals
Cartoonist	Reunions Indoors
Casino Nights	RV Shows
Chamber of Commerce Events	Scouting Jamborees – No Overnight Camping
Charity Benefits, Dances. Auctions, or Sales	Seances
Choirs - Indoor	Seminars
Church Services or Meetings	Social Receptions – Indoors
Civic Club Meetings	Speaking Engagements
Classic Dance Shows	Store Openings
Computer Shows	Story Teller
Concerts – Celtic, Chamber, Classical – Indoors, Holiday Music, Instrumental	Symphony Concerts
Consumer Shows	Teleconferences
Conventions – Indoors	Telethons
Craft Shows	Trade Shows - Indoors
Dance Competitions	Vacation Shows

Dance Recital	Ventriloquist
Debutant Balls	Voter Registration
Debuts	Weddings and Wedding Receptions
Drill Team Exhibitions Educational Exhibitions	Yodeler

Host Liquor Liability is provided for Class I at no additional premium charge. Host Liquor provides coverage when “No Liquor is Sold or Included in the Ticket Price.

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CLASS II EVENTS – MEDIUM EXPOSURE	
Bingo Games	Jugglers (Non Pyro)
Card Games – Blackjack , Poker	Magician
Carnivals – School Events with No Mechanical Rides	Mariachi Band
Chess Tournament	Math Tournament
Choirs – Outdoors	Meetings – Outdoors
Christmas Tree Lighting	Menorah Lighting
Clowns – No Motorized Vehicles	Picnics – No Use of Pools of Lakes
Comedians	Reunions Outdoors
Concerts – 50's, 60's, 70's or 80's Music, Blues Music, Classical Music – Outdoors, Country, Folk, Funk, Motown, Soul Music	School Band Competitions or Events
Dog, Cat, Bird & Other Domestic Animal Shows/ Events	Soap Box Derbies
Easter Egg Hunt	Social Receptions – Outdoors
Festival and Cultural Events – Indoors	Trade Shows – Outdoors
Fishing Events	Union Meetings
Golf Events – Non Professional	Video Game Contests
Impersonator – Celebrity or Holiday Character	
Impressionist	
Jazz and Jam Concerts – Outdoors	
Job Fairs Outdoors	

Host Liquor Liability is provided for Class II at no additional premium charge. Host Liquor provides coverage when "No Liquor is Sold or Included in the Ticket Price.

CLASS III EVENTS – HIGH EXPOSURE	
Aerobics and Jazzercise Classes or Events	Junior Athletic Games
Amateur Rodeo and Roping Events	Karate Meets
Baseball – Amateur	Lacrosse
Basketball – Amateur	Laser Tag (Indoors)
Bicycling – Off-road Only (No Racing)	Livestock Shows
Block Parties/Street Closures/Street Fairs – Under 5,000 Spectators	Magic Show
Bowling Tournaments	Marathons (Walking & Running) Attendees 500 and Under
Boxing, Wrestling, Hockey and Football Games – Amateur	Mobile Homes/RV Shows – Professionally Managed
Casino and Lounge Shows	Movie Release Party
Cheerleading Events/Competitions -No Pyramids	New Year's Party (Private/By Invite Only)
Comedy Shows	Old Timer Events
Company or Corporate Retreats	Parades – Under 5,000 Spectators

	Play Readings
Concerts – Pop Cover Bands	Plays
Cornfield Mazes	Pool and/or Billiards Tournaments
Country & Western Events – No Rodeos or Ride	Proms
Country Festivals and Fairs – No Rides	Rugby
Festival and Cultural Events – Outdoors	Soccer
Film Screenings	Softball Amateur
Film Showings	Sporting Events – Indoors – Non Professional
Golf Tournament – Daytime	Talent Show (No Rap, Hip Hop, Heavy Metal Shows)
Grad Night	Tap Dancing
Gymnastic Competitions – Spectators Only	Tennis Tournament
Halloween – Costume Contests	Theatrical Stage Performance
Hay Rides	Volleyball – Amateur
Ice Skating Shows	Wagon / Hayrides
	Walking / Hiking Tour
	Wine Tasting

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CLASS IV EVENTS These risks are considered highly hazardous and are submitted to the insurance company for approval and premium quotation, or deemed as Ineligible Exposure in the events program:	
Aircraft and Balloon Events	Parachuting
Animal Acts and Shows	Parasailing
Any event with daily attendance over 5,000	Political Rallies
Any risk with Prior Losses	Professional Sports
Anything not otherwise classified in the guide	Promoters
Armed private security used at an event	Pyrotechnics
Bicycle Rallies, Races and Events	Raves
Block Parties/Street Closures/Street Fairs – Over 5,000 in Attendence	Reality TV Shows
Boat Shows	Record Signing's in Stores
Bounce Houses	Renaissance Fairs/Festivals
Bungee Jumping	Rodeo and Roping Events – Professional
Carnivals with Amusements Devises	Roller Coasters/ Sky Coasters
Circuses	Rummage Sales – Other than for Charities
Concerts – Not Otherwise Classified	Saddle Animals
Concerts with Rap, Hip Hop, Heavy Metal, Ska Punk or Similar Types of Music	Sidewalk Sales
Cycle Events	Skate Boarding
Evangelistic Meetings with Faith Healing or Similar Activities	Ski Events
Exotic Animal Shows and Events	Sky Diving
Film Production	Slam Dancing
Fireworks	Sorority Events
Fraternity Events	Swap Meet / Flea Markets
Go Cart Races Gun and Knife Shows	Swimming and Pool Facilities
Halloween – Haunted Houses	Temporary Grandstands
Hang Gliding/ Sky Diving	Tobogganing
Heads of State Events	Tractor Pulls
Hot Air Balloon/Events	Trampolines
Hypnotist	Triathlons
Inflatables	Wall Climbing
Instructional Classes – Drives Education, Flying or Health	War Games/Re-enactments
Laser Tag – Outdoors	Water Events
Luge	Water Slides
Marathon (Walking, Running, etc.)	Nightclub Shows
Mechanical Amusement Devices	Overnight Camping and Retreats
Mosh Pits	Paint Ball
Motorized Sporting Events	
New Year's Party(Open to Public/Not Invite Only)	

CLASS V EVENTS – SAMPLE PROHIBITED AND INELIGIBLE EXPOSURES	
Bungee Jumping	Parasailing
Stage Diving	Crowd Surfing
Hot Air Balloon Rides	Skateboarding
Luge	Sky Diving
Mechanical Amusement Device(i.e. Carnival Ride or Mechanical Bull	Slam Dancing
Mosh Pits	Tobogganing
Parachuting	Trampolines
Aircraft	Circus
Tractor Pull	Rodeo
Roping Event	Inflatable (including inflatables containing a person)
Climbing Wall	Overnight Camping
Laser Tag	Designated Mosh Pit

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TULIP Purchasing Instructions

TULIP – Tenant Users of Premises of County of Los Angeles

***Also known as SELIP Program and was written through a different carrier**

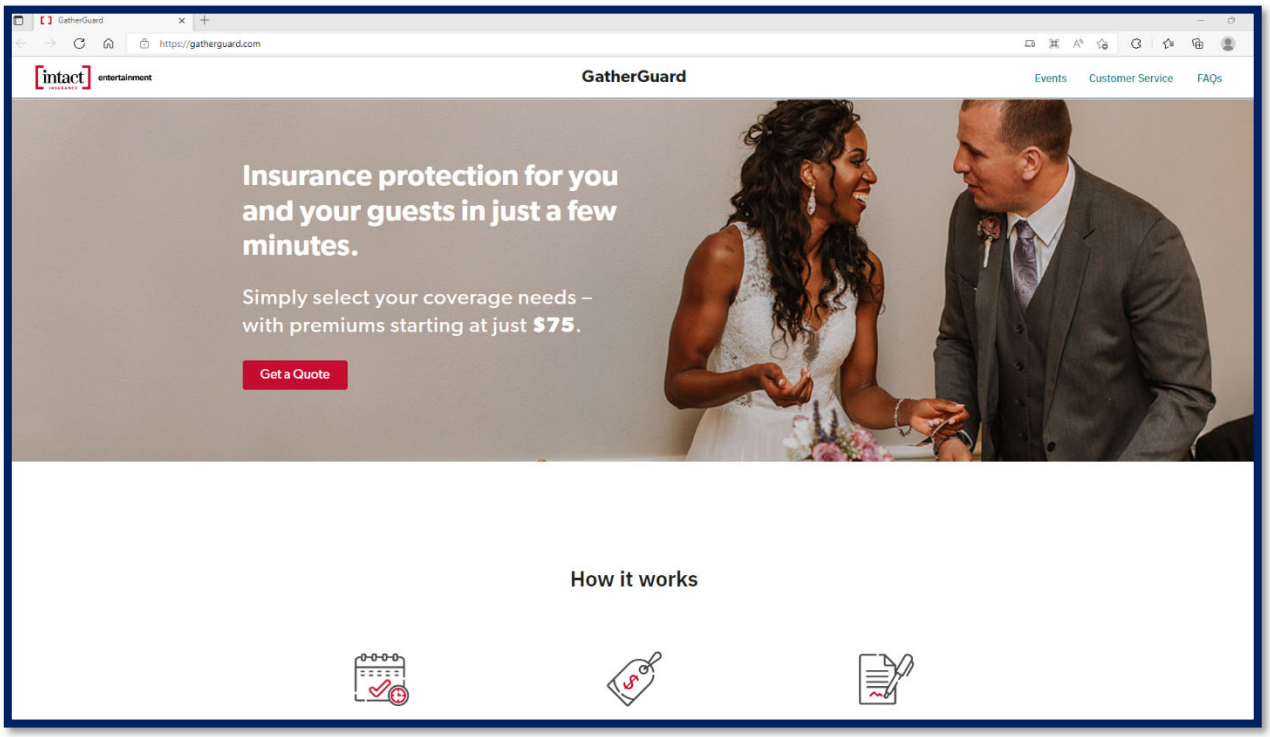
Certificates purchased through TULIP program automatically give additional insured status to The County of Los Angeles and are automatically pre-approved by the County

Arthur J. Gallagher is the Broker for the County of Los Angeles and is the main contact for TULIP Questions
One Beacon underwrites this special event insurance program through Atlantic Specialty Insurance Company which can be seen below shown as Specialty Advantage Insurance Services

To access the TULIP program, please visit:

https://gatherguard.co/

You should be directed to the following screen:



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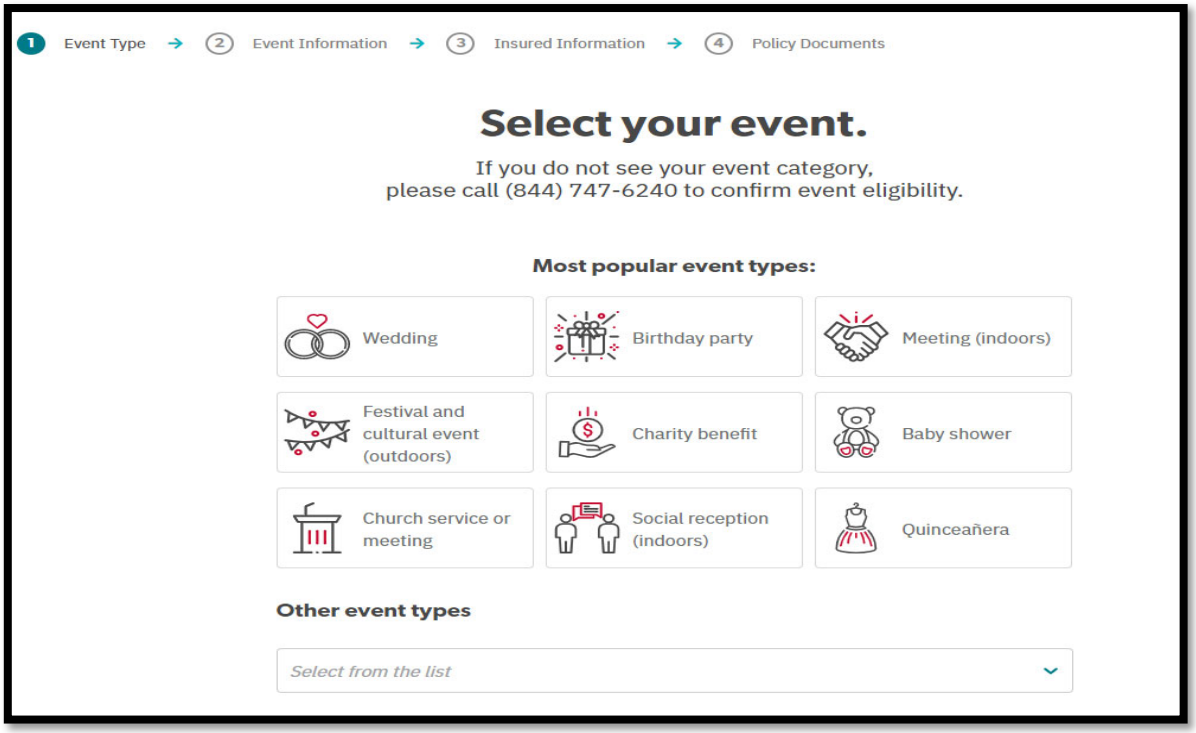
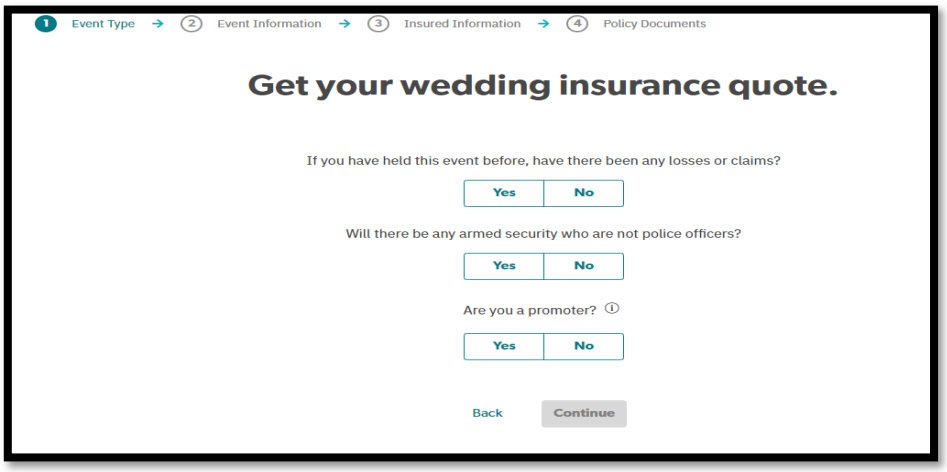
Steps to purchasing a Special Event Liability Insurance Program Policy

1. Select the type of event:



2. Answer these questions about the event:



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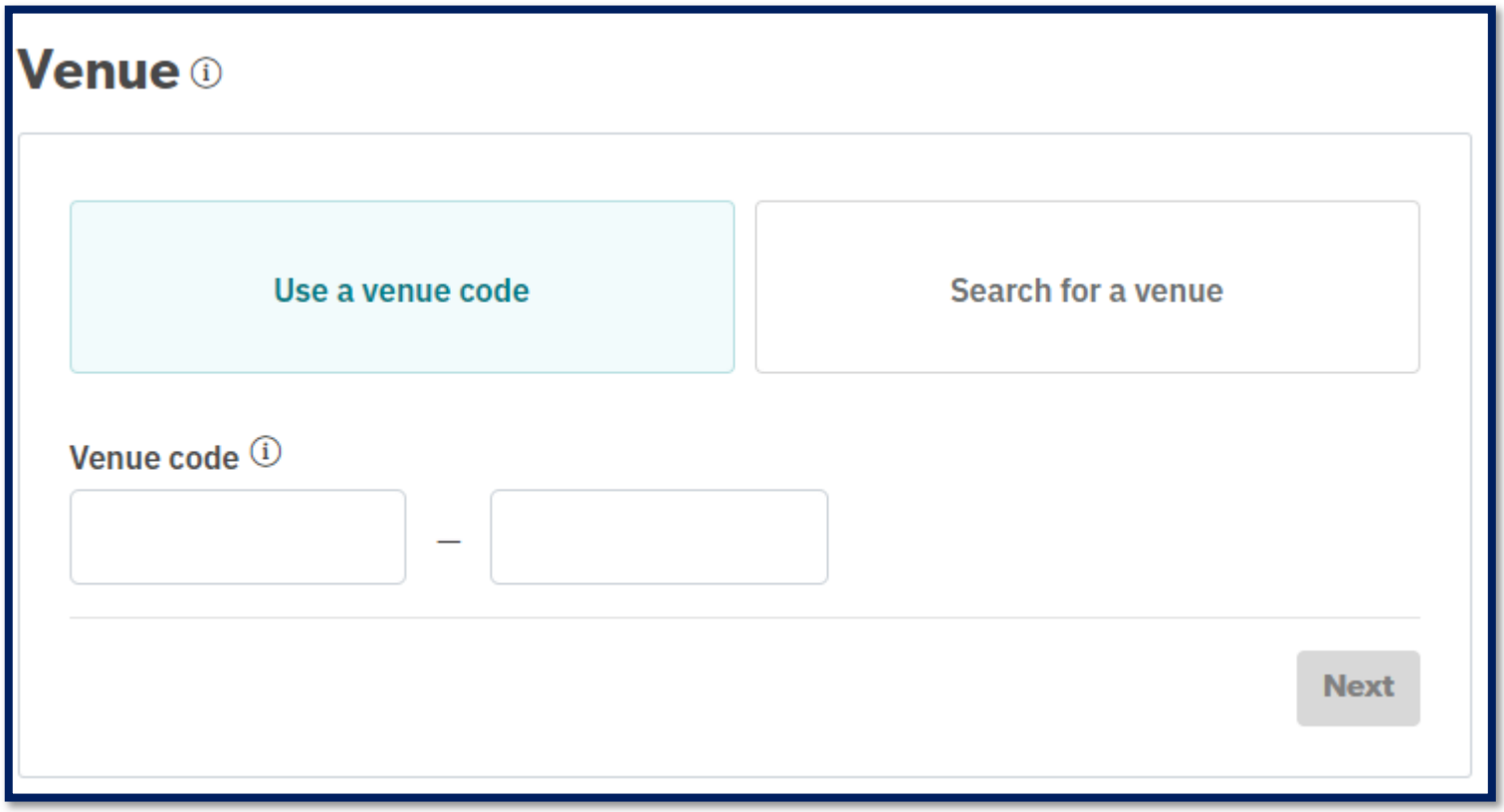
3. The next step is to choose the venue.



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4. Choose Limits of either $1,000,000 or $2,000,000

Venue

EDIT

Burton Chace Park
13650 Mindanao Way, Marina Del Rey, CA 90292, USA

Basic Coverage

General Liability Coverage

Limit for each incident (Occurrence) $1,000,000

✔ Includes Host Liquor

Provides coverage when your venue serves alcoholic beverages or allows alcoholic beverages to be consumed on the premises.

Damage to Rented Premises — Limit $250,000

Basic protection for damage that you or your guests may cause to the event space.

Coverage Details

Next

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5. After you add the name and how often the event takes place you need to select your event date. Next you will answer the five questions regarding Performers, Vendors and Exhibitors

Please add a name for your event

County of Los Angeles Sample Event

34/50 characters

How often does this event occur?

One Time

In your selection, include the days required for setup and take down for the event. **If your event will extend past midnight, include the following day.**

Starts September 3, 2022

Ends September 3, 2022

How many people are you expecting, *over the course of the event?*

Please provide total event attendance by adding up the expected attendance for each day. Include all who will attend including hosts, guests and any volunteers, performers, vendors or exhibitors. For example: Friday you expect 75, Saturday you expect 150, and Sunday you expect 100 people. Total attendance = 325 (101-500)

1 - 100

Performers, Vendors and Exhibitors

Help with this section.

Leave at zero if there will be none, or, if they will provide their own insurance. This coverage offers protection for **you**, should a claim arise as a result of uninsured performer, vendor, or exhibitor negligence. Depending on your event, only some or none of these categories will apply.

How many bands, DJs, dance troupes, or other types of performers have you hired for your event, *that have not provided you with proof of insurance?*

A band counts as one performer.

0

How many people selling goods will be at your event, *that have not provided you with proof of insurance?*

Goods are considered any non-food items such as T-shirts or posters.

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6. Review event information and decide whether liquor liability is needed or increased Damage to Rented Premises

General Liability Coverage

Limit for each incident (Occurrence) Includes host liquor	$1,000,000
Damage to Rented Premises	$250,000

About Your Event

EDIT

$75 County of Los Angeles Sample Event
1 day long - September 3, 2022
1 to 100 people will attend.

Additional Coverages

$0 **Terrorism Coverage — *included***

Coverage for acts of terrorism as defined in the Terrorism Risk Insurance Act. View the required policyholder disclosure notice.

$75 **Liquor Liability — *not common*** ☐

Host liquor liability, which includes coverage for hosted or cash bars, is part of your General Liability coverage. However, if you are providing alcohol at your event as part of your business of manufacturing, distributing, selling, serving or furnishing alcoholic beverages, select this Liquor Liability coverage instead. The need for Liquor Liability may be pre-selected and required by certain event locations.

$25 **Damage to Rented Premises** ☑

$750,000 increase in limit to total $1 million. Protection for damage that you or your guests may cause to the event space.

Next

Once that has been checked click Next and hit the Checkout button

Checkout

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7. You will need to add all of the contact information for the event sponsor as well as the contact information for the individual handling the SELIP policy.

Insured

Who is the renter of the venue?

◉ an individual ○ a company/organization

First Name: Jane

Last Name: Doe

Street Address

Mailing address, including apartment, suite, unit, building, floor, etc..

123 Street

City: Los Angeles

State: California

Zipcode: 92805

Confirm Insured

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8. You will need to add all of the contact information for the event sponsor as well as the contact information for the individual handling the SELIP policy.

Enter a contact for the insurance policy:

* First name: Jane

* Last name: Doe

* Phone: 565-656-2222

example: 123-456-7890

* Email: sample@sample.com

example: name@company.com

☐ Check here if address same as above.

Address 1: 123 Street

Address 2:

* City: Los Angeles

* State: CA

* Zip / Postal Code: 92805

Country: United States

BACK NEXT

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Insurance Contact

Enter a contact for the insurance policy

We will use this information to email a copy of your proof of insurance, or to contact you about the policy.

Is the contact address the same as the insured?

Yes No

First Name Jane

Last Name Doe

Phone

This will only be used for customer service.

(565) 656-2212

Email

This is where the policy information will be sent.

sample@gmail.com

Confirm Insurance Contact

Please click “NEXT” once you have typed in all of the contact information.

9. Enter Payment Information

Payment Information

We accept Visa, Mastercard, American Express or Discover.

Card Number Required

0000 0000 0000 0000

Name on Card

Expiration Date MM / YY

CVV XXX

Billing address same as contact Yes No

Confirm Payment Information

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If you have questions or are having, trouble accessing the website; please call Alex Ulrich at Arthur J. Gallagher & Co. at 949-349-9825. Alternatively, you may contact OneBeacon Entertainment SELIP help desk at 800-507-8414, Monday through Friday between 8:30 A.M. and 5:00 P.M. Pacific Time.

Thank you for your interest in the Gallagher Special Event Liability Program for the County of Los Angeles Insurance Program.

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